

SOL STUDIOS RENTAL REQUEST & AGREEMENT

Client's Name & Business: _____

Address: _____

Phone: _____ Email: _____

Event Description: _____

Rental Date(s): _____

Start Time (including setup): _____ End Time (including cleanup): _____

Total Hours (min. two): _____ x hourly fee: \$ _____ Marketing Fee: \$ _____

TOTAL RENTAL FEE (including Marketing Fee if applicable): \$ _____

PAYMENT: Credit Card # & Exp. date _____

PAYMENT IN FULL IS DUE TO CONFIRM RENTAL:

Studio Rental is reserved when credit card is received. We will not charge your credit card without notifying you first. Studio Rental is confirmed upon your receipt of credit card charge.

STUDIO RENTAL FEE:

Rental fee payable by credit card: \$75- per hour with a two hour minimum. The Studio is generally available to rent during non-class hours. The Rental Fee includes: 1000 sqft. studio space, fits 30 Yoga Mats or 75 seated, 25 chairs available. Stereo w/I Pod input. Use of all Yoga props: wool blankets, bolsters, blocks, etc. Bathroom & shower available, no cooking facilities. No food, smoking, alcohol or drugs permitted in the studio. Food is fine outside in the courtyard. Ample parking. Rentals fee due in full at the latest 30 days before the Event. Discount available for monthly rentals. All monthly rentals are charged on the 1st of the month.

MARKETING FEE:

We are happy to promote your event on our website, in our newsletter and at the the studio. Please provide a one page word document flyer. Marketing fee: \$45- per event. We will print & display the flyer in the studio. Feel free to provide the studio extra printed flyers for students to take home.

REFUND POLICY:

Rental Fee is refundable (less a \$25-fee) if cancelled 30 days before the event via email. Confirm that SOL Studios received your notice. No refunds if cancelled less than 30 days before the event.

CLIENT RESPONSIBILITIES:

I _____ (Client's name) understand and accept all the terms of renting Sol Studios space, located at 12E ST. Plaza, Fairfax, CA 94930. I agree to leave Sol Studios in good, clean working order: clean floors, doors & windows locked, props stacked neatly, studio doors closed, heat & lights turned off. As floors dent easily, I will place blankets under any heavy items. I will not lean on/ put weight on the mirrors. I agree that I am responsible for holding a safe space for all people I am working with and for the security of Sol Studios. I will print & bring the Rental Check-list to my event & make sure it's completed before I leave the studio.

Client sign: _____ Date: _____